

TRACKING RESOLUTIONS

Children and Young People Overview and Scrutiny Panel

Date/min number	Resolution	Explanation / Minute	Officer	Progress	Target Date
16.06.11 / Min 3	<p><u>Agreed</u> that –</p> <p>(1) Jenny Evans and Kerry Whittlesea, Young Persons Representatives to complete a full year on the Panel with a review to take place at the October meeting;</p> <p>(2) Kevin Willis, Parent Governor Representative to continue as a statutory co-opted representative until the end of his term;</p> <p>(3) elections to take place shortly to recruit new Parent Governor Representatives onto the panel;</p> <p>(4) the Vice-Chair to make contact with the Diocese on faith representation on the panel.</p>	The panel considered the appointment of co-opted representatives.	Claire Oatway	Lead Officer and DSO to meet with the elections teams and school governor team on the election of new Parent Governors.	<p>(1) October 2011</p> <p>(2) May 2012</p> <p>(3) September 2011</p> <p>(4) July 2011</p>
16.06.11 / Min 5	<u>Agreed</u> that a further report on University Technology College to include a detailed breakdown of numbers be submitted to the panel in September.	This item was raised under Chair's Urgent Business	Claire Oatway		08.09.11

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16.06.11/ Min 6	<u>Agreed</u> that the Assistant Director for Lifelong Learning to report back to the panel in July with facts and figures associated with work experience and to look into how the council ensures every child is given the opportunity to undertake work experience.	This item was raised under Chair's Urgent Business	Colin Moore	A further report on work experience is attached to the tracking resolutions.	14.07.11
16.06.11/ Min 7	<p>Claire Oatway, Lead Officer updated the panel on the terms of reference (TOR). It was reported that –</p> <ul style="list-style-type: none"> (a) some areas of the TOR need to be expanded with more emphasis on policy areas; (b) membership of the panel to include co-opted representatives and their rights; (c) more emphasis to be given on Equality Impact Assessment; (d) monitoring of budget and performance to be included on the work programme. <p><u>Agreed</u> that the revised terms of reference to be emailed around to panel members for final approval through the Chair and Vice-Chair.</p>	Terms of Reference	Claire Oatway	The Lead Officer and DSO to make the changes to the Terms of Reference as discussed at the last meeting and to circulate to panel members prior to submission to the OSMB on 27.07.11.	27.07.011

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16.06.11/ Min 9	<p>The panel noted the draft work programme for 2011/12 and agreed to recommend to the Overview and Scrutiny Management Board the following items for inclusion:</p> <ul style="list-style-type: none"> • Performance and Budget Reports; • Locality Review; • Adoption Inspection. <p><u>Agreed that –</u></p> <ol style="list-style-type: none"> 1. the Emotional Wellbeing and Mental Health Strategy and Emotional Health of Children items to form part of the Children’s Mental Health Task and Finish Group; 2. the Children and Young People’s Plan will be monitored by the panel at its normal business meeting therefore a task and finish group to monitor the plan is no longer required. 	Work Programme	Claire Oatway	OSMB agreed the CYP OSP work programme	29.06.11